

**LOUISIANA STATE BOARD OF  
PRIVATE SECURITY EXAMINERS**  
**FINANCE COMMITTEE MEETING MINUTES**

**Date:** August 23, 2023  
**Time:** 10:00 AM  
**Location:** LSBPSE Headquarters  
15703 Old Hammond Hwy.  
Baton Rouge, LA 70816

## **MINUTES**

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### **I. Call to Order**

The meeting was called to order by Committee Chair Dynette Burke at 10:00 AM.

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### **II. Roll Call**

Committee Chair Burke asked Ms. Fisher to call the roll of the Finance Committee.

Dynette Burke, Committee Chair	Present
Mark Leto	Present
Lameika Washington	Present
Donny Pitts	Present

A quorum of the committee was determined.

Also present were Scott Lazarone, board CPA, members of the agency staff, board members, and the public.

Ms. Fisher recorded the meeting minutes.

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### **III. Pledge of Allegiance**

Board Chair Lameika Washington led the Pledge of Allegiance.

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#### **IV. Public Comment/Questions**

No public comments were recorded at this time.

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#### **V. Approve Previous Committee Meeting Minutes**

A motion was made to approve the previous committee meeting minutes from June 13, 2023.

Motion by:	Mr. Leto
Seconded by:	Ms. Washington
Ayes: 4	Nays: 0

The motion was carried.

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#### **VI. Review 2023-2024 Fiscal Budget Balance, Financials and Pending Expenditures**

Scott Lazarone, board CPA, presented the monthly financials and answered board questions. Executive Secretary Carl Saizan, Jr. presented some items for approval.

A motion was made recommend to the board to approve the \$5800 one-time expenditure to Prometric to set up a test proctoring service.

Motion by:	Ms. Burke
Seconded by:	Ms. Washington
Ayes: 4	Nays: 0

The motion was carried.

A motion was made to recommend to the board to approve an expenditure of \$2307.23

to Entergy to install a natural gas line for the generator infrastructure; and to get three additional bids on an emergency backup generator and submit them to the board Chairperson.

Motion by: Mr. Leto  
Seconded by: Ms. Burke

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Ayes: 4            Nays: 0

The motion was carried.

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## **VII. Adjournment**

A motion was made to adjourn.

Motion by: Mr. Leto  
Seconded by: Ms. Washington

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Ayes: 4            Nays: 0

The motion was carried.

**Committee Chair Burke adjourned the meeting at 10:36 AM.**

# MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

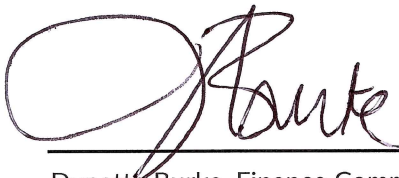
Julie Fisher

09/19/23

Julie Fisher, Recording Secretary

Date

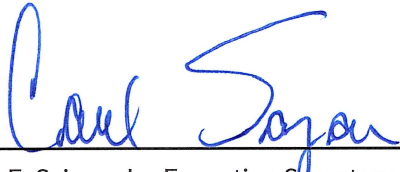
Minutes reviewed & approved by Finance Committee vote on September 27, 2023. Approval affirmed below by signatures of Finance Committee Chair and Executive Secretary.



Dynette Burke, Finance Committee Chair

9/27/23

Date



Carl F. Saizan, Jr., Executive Secretary

September 27, 2023

Date